

Disclosures



**MESSAGE
FROM
THE
CHAPTER
PRESIDENT**



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First, let me start by saying thank you to our outgoing board members – Linda DeBourbon who was a past chapter president and most recently our board webmaster, Heather Hammond was our education co-chair, and Corey Sparks was a past chapter president and most recently our board secretary. Many thanks to all three for their service to AGA!!

Those departures have created openings on the board that were filled by new board – Julie Chrysler (treasurer), Julie Salman (community services chair), and Cora Schimanski (webmaster). I'm looking forward to working with them as well as the continuing Board members – Kenji Griffith, Dan Jaroche, Wanda Jones, Cindy Osga, Charlotte Roper, Susan Saari, Karen Stout, Anshu Varma, Dan Wawiernia, and Amy Zimmerman.

I'm pleased to announce that the Greater Lansing Chapter was awarded the Platinum level Chapter Recognition Award for the 2013/14 program year. The platinum level is the highest available to chapters. Amy Zimmerman accepted the award on the chapter's behalf at the AGA National Conference last month in Orlando.

We are in the process of planning for another great program year, which begins on September 18 with our Fall Conference. Further details will be provided via email and on the Chapter website once the conference details are finalized.

Chris

Vision

AGA is the premier association for advancing government accountability.

Mission

AGA fosters learning, certification, leadership and collaboration for professionals and stakeholders committed to advancing government accountability.

Core Values

Service, Accountability, Integrity, Leadership

Eye Opener



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The number of people in Utah who have tested positive since the state started drug screening all welfare applicants. The program has cost more than \$30,000 so far.

SOURCE: Desert News | August 4, 2014



2014 Fall Professional Development Conference

Advancing Government Accountability

Thursday, September 18, 2014

8:00am – Noon

Library of Michigan
702 W. Kalamazoo Street, Lansing, Michigan

You can register online at <http://www.lansing-aga.org>. Click on Events.

Registration Ends Monday, September 15, 2014

7:45 – 8:00	Registration.
8:00 – 8:05	Welcome and Opening Remarks
8:05 – 8:55	The New COSO Guidance Doug Ringler, CPA, CIA, Auditor General 1.0 hour CPE Accounting
9:00 – 9:50	Internal Control Evaluation – ICE IT Controls John Juarez, CISA, CFE 1.0 hour CPE Auditing
9:00 – 10:05	Break – Generously provided by IBM and the Grand Traverse Pie Company . (coffee, box lunch containing sandwich, chips, and pie)
10:10 – 11:00	Mobile First for Government IBM 1.0 hour CPE Other
11:05 – 11:55	State Of Michgian - The State Ethics Act Janet McClelland, Chief Deputy Director, Michgian Civil Service Commission 1.0 hour CPE Ethics
11:55 - noon	Closing Remarks

Cost	Payment	Questions?
\$35 for AGA members \$55 for non-members	<ul style="list-style-type: none">can be made by credit card when you register on-linechecks can be sent to AGA at PO Box 12159, Lansing, MI 48901checks or cash can be accepted at registration	contact Anshu Varma varmas@michigan.gov 517-241-2002
MAIN ID 2521858718-005 qualifies for 4 hours of CPE		
Registrants are responsible for payment unless a cancellation is received by the deadline.		

St. Vincent Catholic Charities Chapter Community Service Project

The Chapter will be collecting donations for St. Vincent Catholic Charities. In addition to cash, they could use new items, including pots, pans, dishes, towels, new winter coats, hats, and scarves. Check their website at www.stvcc.org for more information.
A collection box will be at the conference for your convenience.

AGA Greater Lansing Chapter Teams up to Walk for the Animals !



The AGA Greater Lansing Chapter has formed a team to participate in the Capital Area Humane Society's annual Walk for the Animals! How can you help? Excellent question!! The best way is to visit our team page and sign up to participate in the walk, donate to the fundraiser, or by do both! Here is the link for you to use: <http://cahs-lansing.donorpages.com/WALK2014/AGAWalksfortheAnimals>

The walk will take place on Saturday, September 13, 2014 at Fitzgerald Park in Grand Ledge. There are two choices for the walk itself: a 5K FUN Run / Walk or a 1 mile walk. Both begin at 11 am. Here is the coolest part of all – you can bring your dog along for the walk!! What else is there to do? Check this out....

- A Meows and Mutts Midway with games and contests for you and your dog
- Timed obstacle course for your dog to run to win prizes
- Police dog demonstrations
- Pancake breakfast
- Vendor Village tent with unique and necessary items for your pet and yourself



**So please join us in supporting the great work that
the Capital Area Humane Society does in taking care
of our furry friends!!
Thank you!!**



Jessie Kwak

Posted
September 2, 2014



You might think that, to your boss, the only thing that matters is checking off all the boxes on your daily to do list. Of course that's important, but while your job description probably provides an excellent catalog of all the tasks you need to perform on a daily basis, it doesn't paint a complete story of what it takes to do your job – particularly if you want to move up the career ladder.



If you're angling to get ahead, it helps to know these five skills that your boss is looking for. Be someone who:

1. Plays well with others.

Every workplace is collaborative, and the best employees are those who can work as part of a team. Being able to communicate well with your coworkers, play your role with efficiency, and solve conflicts as they come up are all crucial skills. With so much on his plate, your boss doesn't want to waste time dealing problems that result from incompatible personalities.

Take a look at the way you work with your coworkers. Are you doing your best to be make things run smoothly? Or are you letting your work be derailed by interpersonal conflicts and frustrations? Focus on being the office problem solver rather than letting personality conflicts derail your work.



2. Takes initiative

Your boss is looking for someone who will go above and beyond, who always exceed expectations and does more than is actually required. Don't just meet a deadline – blow it out of the water. Don't just report a problem – come prepared with solutions to solve it. If you're consistently taking work off your boss's plate, you can be sure she'll notice.

Keep an eye out for ways you can go the extra mile. And if you're occasionally asked to do something beyond your normal tasks, definitely don't ever respond with, "That's not in my job description." Instead, actively search out ways that you can improve your skill set and your job performance.

3. Brings ideas to the table

If you're good at your job, you probably have thought of plenty of ways to improve things. Some may be a stretch to get implemented (nap room!), but others might just change the organization. Your boss (hopefully) isn't looking for an employee who just fills a desk chair – he wants solid thinkers who can bring a new perspective to a problem.

What sort of major contribution can you add? Are there any glaring difficulties that the organization is facing? At the end of your time here, what problems do you want to be remembered for fixing? If you come up with a clear vision and present your plan to your boss, he'll appreciate your efforts.



4. Pays attention to details

What may not seem like a big deal to you might be a huge problem for your boss. Things like showing up five minutes late for a meeting or forgetting to send one email attachment aren't anything on their own – but continuously cutting corners or letting little things slide will catch your boss's attention. Your boss has precious little time to waste it on constantly catching your mistakes.

Do your best to be detail-oriented even with policies you don't agree with. You might think it doesn't matter if you ignore a new irritating requirement, but remember that you're not always plugged in to the deeper reasons behind things.



5. Doesn't hide behind excuses

When things go wrong, your boss isn't looking for excuses – she's looking for someone who's willing to step up and solve problems. If it's your fault a deadline got missed, accept responsibility and don't try to pass the blame. If it's someone else's, don't throw them under the bus – understand that the problem belongs to the entire team.

Everybody makes mistakes, but if you do your best to make certain your mistakes don't become your boss's problem, she'll thank you for it.

Early Careers Center

8 Ways to Impress Your Boss as a New Employee

by Aaron Guerrero
money.usnews.com



With the job interview out of the way, new hires must quickly prepare for their next challenge: the first days on the job. And that stretch is no honeymoon, according to Alan Vengel, owner of the Vengel Consulting Group and author of "20 Minutes to a Top Performer." With a new boss and colleagues making quick assessments, the process for determining whether a new hire was a good hire "begins day one, minute one," he says.

Still, the thrill of landing a new job, particularly in a challenging economy, should outweigh any fears and inspire an all-out effort to show that bringing you aboard was the right call. Here are some tips for leaving a positive, lasting impression with your new employer.

1. Come with questions. Before your first day, make a list of possible questions that not only touch on your responsibilities, but also what the boss expects of the team as a whole and his or her vision for the organization. Gaining such information allows you to be on the same page with your supervisor and work toward a shared goal. "You want to be able to align with your boss's goals and vision for the future," Vengel says.

2. Arrive on time. During the interview, you may have stressed how punctuality has been a hallmark of your work history. Showing up late the first day or for an entire week will cast doubt on your claim and cause your boss to question your dependability. So make sure to get to the office on time, Vengel says. He also suggests clocking in early to signal your enthusiasm about the company and your new role. Either choice you make helps your boss "feel more confident that they made the right decision," Vengel says.

3. Take notes. As a student, you always broke out a notepad and pen when learning new material. Apply that same habit to your early days on the job when your boss or a co-worker dispenses valuable details about your position or a particular policy. This studious approach can shorten the learning curve and keep you from having to ask about something only hours or days later, which can make you look inattentive. Vengel adds that it's best to avoid asking for a repeat of directions. "That [boss or] employee sees you as not knowing how to do something that you should know how to do," he says.



4. Take initiative on assignments outside your scope. If offered the opportunity to work on a project outside your job description, take it. Surprised by your penchant for quick learning and versatility as a worker, your boss may start pondering your potential in a management role. Plus, if you have your sights set on a senior position, you'll need to know how the entire organization functions, not just your department. "If you want to get into leadership, you need to know how all the pieces go together, all the products you sell, all the services you offer," says Stacey Hawley owner of Credo, a Chicago-based careers consulting company.

5. Ask for a regular meeting with your boss. Depending on the pace of the work and your boss's schedule, you should request to meet with him or her on a regular basis. The meeting can be for 10 minutes at the end of each day or a single 20-minute session during the week. Vengel gives an example of how you can frame the proposal to your boss: "I could really use 20 minutes to make sure I'm accomplishing what you want me to accomplish and for you to give me any new direction."

6. Stay on solid footing with your boss. It almost goes without saying that having a cordial and productive relationship with your new boss makes life around the office much more peaceful. To stay in your boss's good graces, view him or her as a customer whose trust you're hoping to earn through quality service, Vengel says. "After all, they're the ones purchasing your skills," he says, "[and] if we treat customers well, they come back."

7. Get to know your co-workers. Chats in the break room or a casual lunch are great options for breaking the ice between you and your new colleagues. Being aware of what their jobs entail shows that you care. "You really have to understand how they do their jobs so that you know how to work together as a team," Hawley says. Plus, for those interested in a management position later on, it's an asset to have someone internally who can vouch for your abilities and character. He or she won't be able to do that if they're clueless about who you are.

8. Come clean on your mistakes. With a flood of new information and procedures to process, you're bound to make a mistake here and there. Whether you're a newly hired executive or entry-level employee, you should tackle errors at the same pace: immediately. "No matter what, you need to address the issue head on ... I always think honesty is the best policy," Hawley says. Then, she says, "Figure out how to correct it and ensure it never happens again."



CHAPTER EXECUTIVE COMMITTEE MEETING MINUTES

July 9, 2014

CEC Members Present: Chris Bayley, Kenji Griffith, Charlotte Roper, Susan Saari, Julie Salman, Cora Schimanski, Karen Stout, Dan Wawiernia

CEC Members Not Present: Julie Chrysler, Dan Jaroche, Wanda Jones, Cindy Osga, Anshu Varma, Amy Zimmerman

Call to Order and Acceptance of Agenda: Chris called the meeting to order at 12:09 pm. A motion to accept the agenda was seconded and approved.

Minutes: Minutes from the June 2014 CEC Old/New Board Meeting were approved by email on July 9, 2014.

Budget and Financials: Dam W. presented the June 2014 financials. There were no June disbursements. Discussed the June budget amendments. The budget amendments will be sent by email in July for board approval.

Programs: Anshu is working on sponsorship and has reserved the fall PDC date for September 18. She is still putting the program agenda together.

Luncheons: Karen reported she is thinking of having a budget update luncheon in February. Please email Karen any topic or speaker suggestions. Karen is looking for topic ideas for April and May.

Awards: No report.

Communications/CCR: No report.

Membership: Charlotte received some emails from National. She needs access to the chapter database so she can update membership files.

Webmaster: Linda and Cora will meet to transfer the webmaster duties.

Community Service: Chris, Charlotte, and Julie S. will get together to discuss possible events for the program year.

New Business: Chris will be participating in the Great Lakes regional conference call today. Chris will email the 2014-2015 budget for board approval. Chris will also be sending the Education, Luncheon, Audio Conference schedule for the year to National.

Old Business: None

New Business: None

Meeting adjourned at 12:35 pm.

Next Meeting: August 13, 2014 at the Cass Building. Anshu will be hosting.



"Play around with these figures, Harry. I've given you the total I want them to add up to."



"At least somebody knows how to read a balance sheet."



CHAPTER FINANCES

Balance Sheet at June 30, 2014

Assets	
Checking Account	\$ 6,606
Pay Pal Account	\$ 817
Total Assets	<u>\$ 7,423</u>
Liabilities and Net Assets	
Unrestricted Fund Balance	\$ 4,536
Income (Loss)	\$ 2,887
Total Liabilities and Net Assets	<u>\$ 7,423</u>



CHAPTER EDUCATIONAL EVENTS



You can register for all chapter events at www.aga-lansing.org. Click on events.

Check the chapter website and upcoming newsletters for more information.

September 18, 2014
Professional Development Conference
 Government Accountability
 Library of Michigan
 4 hours CPE

October 21, 2014
Monthly Luncheon Meeting
 DNR Resource Trust Fund
 Capitol View Building
 1 hour CPE

OTHER EDUCATIONAL OPPORTUNITIES



National AGA

To register for events, visit www.agacgfm.org



September 15-16, 2014
 Internal Control and Fraud Prevention
 Washington D.C.
 14 hours CPE



February 11-12, 2015
 National Leadership Training
 Ronald Regan Building
 Washington D.C.
 14 hours CPE



February 11-12, 2015
 National Leadership Training
 Ronald Regan Building
 Washington D.C.
 14 hours CPE



July 12-15, 2015
 Professional Development Training
 Gaylord Opryland Hotel
 Nashville, Tennessee
 24 hours CPE



MEMBER NEWS

CONGRATULATIONS! Member Anniversaries

Calvin Kladder, CGFM-Retired	26 years
Steven Kirinovic	21 years
Chris Bayley	18 years
Jean Ramsey, CGFM	18 years
Marcellet Reynolds, CGFM	18 years
Joseph Asghodom, CGFM	14 years
Susan Saari	14 years
Christine Pike	5 years
Susan Sims	4 years
Janell Thelen	4 years
Cecilia Anderson	1 year
Ann Dennis	1 year

WELCOME! New Members

Jami Poe, Department of Human Services
 Tyler Tullock, Budget Office
 Anthony Edwards, Bureau of Investments

The reality of school bus safety is that more children are hurt outside the bus than inside as passengers. Most of the children who lose their lives in bus-related crashes are pedestrians, four to seven years old, who are hit by the bus or by motorists illegally passing a stopped school bus.

It illegal to pass a school bus that is stopped to load or unload children. School buses use yellow flashing lights to alert motorists that they are preparing to stop to load or unload children. Red flashing lights and an extended stop sign arm signals to motorists that the bus is stopped and children are getting on or off the bus. The area 10 feet around a school bus is where children are in the most danger of being hit.





Chapter Executive Committee 2013-2014

Platinum
Chapter

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See the Chapter's Annual Citizen Centric Report on the website.

www.lansing-aga.org

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